

CLIENTS RIGHTS

Shedding Skin will adhere to the following client rights. A statement of client rights will be provided to all clients upon intake. The following are client rights:

Clients have the right to:

- a) a client orientation to Shedding Skin's rules, responsibilities, and any sanctions that may be imposed for failure to comply with Shedding Skin's rules
- b) be given a 30 day notice in the event of the closure of Shedding Skin or treatment service cancellation, provided assistance with relocation into similar treatment services, and if available, be given refunds to which the client is entitled and be advised how to access records to which the client is entitled
- c) receive treatment free of unlawful discrimination
- d) receive reasonable accommodation, consistent with federal and state law
- e) receive treatment in the least restrictive environment, consistent with law, in a manner sensitive to individual needs and which promotes dignity and self-respect
- f) all clinical and personal information is treated in accordance with state and federal confidentiality statutes and regulations
- g) practice the religion of the client's choice, consistent with the Montana Religious Freedom Restoration Act and consisting of the rights of others and the requirements of the treatment program. The client also has the right to be excused from any religious practice
- h) review their own treatment records in the presence of treatment staff, consistent with 45 CFR 164.524 and other state and federal confidentiality statutes and regulations
- i) be fully informed of fees charged, including fees for copying records to verify treatment, and methods of payment available
- j) be free from abuse, neglect, and financial exploitation by staff members or clients.
- k) have grievances been considered in a fair and timely manner, with respect to infringements of rights described in this rule
- l) be given thirty-day notice in the event of program closure or discontinuation of treatment services
- m) be provided with a referral to similar treatment services, if available, and
- n) be advised how to access records to which the client is entitled

Shedding Skin will inform each client and his or her representative, in an understandable manner, of the rights policy, treatment methods, and rules applicable to

the client, at the time of admission or as soon thereafter as the client is capable of rational communication.

Terry Lee, LAC, SWLC, and or SSC employee the client reviewing the policy will sign a statement acknowledging the review. The statement will be maintained in the client's record.